



Job Announcement: Assistant Library Director III

The Haverstraw King's Daughters Public Library welcomes candidates to apply for the position of Assistant Library Director III. We are looking for a friendly, dynamic, community-focused individual to join our team. HKDPL has two locations and serves a diverse community of over 36,000 in Rockland County, NY.

Responsibilities include:

- Participate in the planning, implementation and evaluation of new and existing library services
- Develop opportunities for greater community engagement
- Participate in human resources functions
- Participate in recruiting, training and supervision of employees
- Participate in budget planning
- Attend and provide professional development opportunities
- Supervise the library during the library director's absence

Qualifications:

- New York State Public Librarian Certification
- Graduate library degree from an ALA-accredited program (MLS, MLIS, MSLS, MI, etc.)
- 3 years of supervisory experience in a public library
- Excellent communication and inter-personal skills

Note:

- This is a civil service position
- Permanent appointment to the position is dependent upon the candidate's rating on a Training & Experience Questionnaire provided by the Rockland County Department of Personnel

Salary Range:

- \$55,500 to \$70,900

Send cover letter and resume to Claudia Depkin at cdepkin@rcls.org by July 7, 2017