



AGENDA
HAVERSTRAW KING'S DAUGHTERS PUBLIC LIBRARY
Main Library, Garnerville, N. Y.
Tuesday, March 12, 2019
7:30 p.m.

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. RECEPTION OF VISITORS
- IV. COMMUNICATIONS
- V. MINUTES
- VI. FINANCIAL REPORTS
- VII. DIRECTOR'S REPORT
- VIII. COMMITTEE REPORTS
 - a. Personnel –Sonia Burgos Crannage & Stephen Cobb, Co-Chairs
 - b. Policy Review – Patricia Soto, Chair
 - c. Building & Grounds – Kenneth Balban & Bernadette Koop, Co- Chairs
 - d. Budget - Gail Kaiser, Chair
- IX. OLD BUSINESS
- X. NEW BUSINESS
- XI. ADJOURNMENT



MINUTES
HAVERSTRAW KING'S DAUGHTERS PUBLIC LIBRARY
BOARD MEETING
Main Library, Garnerville, N.Y.
March 12, 2019

Board Members Present

Richard S. Freeman
Stephen Cobb
Gail Kaiser
Bernadette Koop
Kenneth Balban
Sonia Burgos Crannage
Patricia Soto

Absent

Staff

Claudia Depkin, Director
Victor Contero, Principal Account Clerk
Cheryl Fellner, Clerk to the Board

I. **CALL TO ORDER**

Mr. Freeman called the meeting to order at 7:30 pm.

II. **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

III. **RECEPTION OF VISITORS**

Mr. John Kelly attended and spoke about the Drag Queen Story Hour program. He stated that he felt it is inappropriate for preschool children, and the many educators he spoke with

felt the same way. Mr. Kelly fervently hopes that we will not continue to have these programs.

Mr. Tom Cunningham attended and spoke about the Drag Queen Story Hour program. He stated that the Drag Queen Story Hour is a national organization, with a national agenda, not a North Rockland agenda. Mr. Cunningham feels that the Library needs to prioritize and use tax dollars for programs that effect important local issues with our children, ie, bullying, use of drugs, and healthy eating.

IV. COMMUNICATIONS

Letter to Ms. Depkin from Mary Mullarkey and Margaret Goscinsky with regard to the Drag Queen Story Hour program. They feel it is inappropriate and should not be presented in our Library.

Email from Joseph Coe to Ms. Depkin, expressing his support of the Drag Queen Story Hour program and the importance of the program for the community.

Letter from Diane Serratore, Executive Director of People to People, thanking the Library for our contribution of \$475 during 2018.

Two letters from LuAnn Kelley, Associate Director of Catholic Charities Community Services, thanking the Library for our donation of 5 bags of food received in January and 6 bags of food received in February.

V. MINUTES

Ms. Soto moved to accept the Minutes of the February 19, 2019 Board Meeting. Ms. Kaiser seconded. Vote unanimous.

VI. FINANCIAL REPORTS

1. We should be approximately 78% expended. Line 07 Miscellaneous is low. The line includes monies paid back by NYS for any overpayment of retirement loans. Line 25 Donations is low, it will be reduced in the 2019-2020 budget. Line 01 Taxes Received General is not at 100%, the school district owes us \$88,000. Line 1503 Unemployment Insurance is low. Line 1474 Info Services Asst. 1 PT is low, we are hiring another person. Line 1606 Standing Orders Adult is database renewals. Line 1602 Books Teens is low, books are on order. The line will be reduced in the 2019-2020 budget and line 1852 Special Programs Teens will be increased. The following lines are low and will be reduced in the 2019-2020 budget: line 1610 Audio Visual Media Teens; line 1611 Audio Media Adult; line 1612 Audio Media Children, and line 1700 Processing. Line 1701 Circulation is low. Line 1706 Sewer Tax and line 1704 Tech Logic are high. Line 1720 Inter Library Carrier is low, the line will be reduced in the 2019-2020 budget. Line 1726 Equipment Replacement Fund is low, the need to replace equipment is unpredictable, the line will

remain the same in the 2019-2020 budget. Line 1825 Postage is low, it will be reduced in the 2019-2020 budget. Line 1843 Dues is low, we haven't been billed yet for the NYLA membership renewal. Line 1851 Special Programs Children and line 1852 Special Programs Teens are high. Line 1849 Museum Passes is low, renewals come due throughout the year. Line 1855 Summer Reading Children is low, materials haven't been purchased yet. Line 1631 Anser Equipment, line 1640 Office Equipment and line 1641 Furniture & Fixtures will be reduced in the 2019-2020 budget. Ms. Kaiser moved to approve the Profit & Loss Budget vs. Actual July 1, 2018 through March 12, 2019 Report and the Profit & Loss Previous Year Comparison July 1, 2018 through March 12, 2019 Report. Mr. Balban seconded. Vote unanimous.

2. Check 11570 AAA Cooleration Service is for rebuilding the exhaust system in the pump room, there was lot of labor involved in the job. Check #11592 Metro Imaging Services Inc. is for repair of the microfilm machine in the Local History Room. Check #11598 Richard O'Brien is Medicare Part B reimbursement. Checks #11605 and 11627 through 11632 Fran Roesemann are for the Music & Movement and Baby Signs children's programs. Ms. Kaiser moved to accept the Check Warrant February 20, 2019 through March 8, 2019, in the amount of \$55,964.91. Ms. Burgos Crannage seconded. Vote unanimous.
3. Check #11638 Children's Plus Inc. is for children's books. Check #11646 Expert Drain Cleaning & Jet Service LLC is for sewer repair at the Village Branch. Check #11670 Trane Service Group is for maintenance and cleaning of the cooling tower. Checks #11671 and 11672 AAA Cooleration Service is for the biannual service agreement and repair of the air cooling in the LAN room. Ms. Kaiser moved to accept the Check Warrant March 9, 2019 through March 12, 2019, in the amount of \$97,606.06. Mr. Cobb seconded. Vote unanimous.
4. Ms. Kaiser moved to accept the Resolutions as follows:
To approve the attached list of transfers made from TD Bank Sweep Account from February 20, 2019 through March 12, 2019. Ms. Soto seconded. Vote unanimous.
To approve the Payroll Warrants with the pay dates of February 27 and March 13, 2019. Ms. Koop seconded. Vote unanimous.

VII. DIRECTOR'S REPORT

The number of teens participating in Library programs continues to grow.

So far 300 prom dresses have been donated to the Library.

Ms. Soto moved to accept the March 12, 2019 Director's Report. Ms. Kaiser seconded.

Vote unanimous.

VIII. COMMITTEE REPORTS

Personnel

Mr. Cobb moved to accept, with gratitude for her many years of service, the retirement of

Naomi Goldberg Honor, effective March 26, 2019. Ms. Burgos Crannage seconded. Vote unanimous.

Mr. Cobb moved to appoint Nicola McDonald to the position of Assistant Library Director III, effective April 8, 2019. Ms. Sonia Burgos Crannage seconded. Vote unanimous.

Policy

Nothing to report.

Building & Grounds

Nothing to report.

Budget

The Committee met at 6 pm, prior to the Board Meeting. We are looking to keep any Increase in the 2019-2020 budget under 2%. The retirement bill hasn't arrived yet. The next meeting is April 9, 6:30 pm, prior to the Board Meeting.

Ms. Kaiser moved to accept the following resolution regarding the tax levy:

Whereas, the adoption of the 2019-2020 budget for the Haverstraw King's Daughters Public Library may require a tax levy increase that exceeds the tax cap imposed by state law as outlined in General Municipal Law Section 3-c adopted in 2011; and

Whereas, General Municipal Law Section 3-c expressly permits the library board to override the tax levy limit by a resolution approved by a vote of sixty percent of qualified board members; now therefore be it

Resolved, that the Board of Trustees of the Haverstraw King's Daughters Public Library voted and approved to exceed the tax levy limit for 2019-2020 by at least the sixty percent of the board of trustees as required by state law on March 12, 2019.

Ms. Koop seconded. Vote unanimous.

IX. OLD BUSINESS

Nothing at this time.

X. NEW BUSINESS

The Board congratulated Ms. Depkin on winning the 2019 Movers and Shakers Award from Library Journal Magazine.

This year's Night of 1,000 Stars is April 8, 6 pm, at the Village Branch. Please let Ms. Depkin or Tara Morris know if you can attend.

The LARC Annual Conference is April 12 at the Crestview Conference Center in W. Nyack. Ms. Depkin, Carina Genova, and Casey Conlin will be presenting sessions.

XI. ADJOURNMENT

Ms. Kaiser moved to adjourn the meeting at 9:05 pm in recognition of Ms. Depkin's award. Seconded by the entire Board. Vote unanimous.

Next regular scheduled meeting Tuesday, April 9, 2019, 7:30 p.m. at the Main Library.

Submitted by: Cheryl Fellner, Clerk to the Board