



AGENDA
HAVERSTRAW KING'S DAUGHTERS PUBLIC LIBRARY
Main Library, Garnerville, N. Y.
Tuesday, May 14, 2019
7:30 p.m.

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. RECEPTION OF VISITORS
- IV. COMMUNICATIONS
- V. MINUTES
- VI. FINANCIAL REPORTS
- VII. DIRECTOR'S REPORT
- VIII. COMMITTEE REPORTS
 - a. Personnel –Sonia Burgos Crannage & Stephen Cobb, Co-Chairs
 - b. Policy Review – Patricia Soto, Chair
 - c. Building & Grounds – Kenneth Balban & Bernadette Koop, Co- Chairs
 - d. Budget - Gail Kaiser, Chair
- IX. OLD BUSINESS
- X. NEW BUSINESS
- XI. ADJOURNMENT



MINUTES
HAVERSTRAW KING'S DAUGHTERS PUBLIC LIBRARY
BOARD MEETING
Main Library, Garnerville, N.Y.
May 14, 2019

Board Members Present

Richard S. Freeman
Kenneth Balban
Sonia Burgos Crannage

Absent

Stephen Cobb
Gail Kaiser
Bernadette Koop
Patricia Soto

Staff

Claudia Depkin, Director
Nicola McDonald, Asst. Director
Victor Contero, Principal Account Clerk
Cheryl Fellner, Clerk to the Board

In the absence of a quorum, motions were tabled until the next meeting.

I. **CALL TO ORDER**

Mr. Freeman called the meeting to order at 7:27 pm.

II. **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

III. **RECEPTION OF VISITORS**

There were no visitors.

IV. **COMMUNICATIONS**

There were no communications.

V. MINUTES

Motion to approve at the next meeting.

VI. FINANCIAL REPORTS

1. We should be approximately 88% expended. Revenue lines are underspent, we are fine-free for young adult and children materials, and materials checked out by patrons over age 65. Line 1609 Standing Orders - Electronic Database is renewals that occur throughout the year. The North Rockland Central School District sent us \$383,207.93 more tax money than was due. It has been deposited into a 90 day CD. Line 1465 Library Clerk Typist Sub is high, the line includes multiple employees and we have had a number of large programs that needed additional staff. Motions to approve the Profit & Loss Budget vs. Actual July 1, 2018 through May 14, 2019 Report and the Profit & Loss Previous Year Comparison July 1, 2018 through May 14, 2019 Report tabled until the next meeting.
2. Checks #11777, 11790, 11820, and 11921 AAA Cooleration Service are for the repair/replacement/addition of belts, burnt contacts, switches, leaks, and refrigerant. Check #11817 Thyssenkrupp Elevator Corp. is a 50% deposit on changing the oil in the patron elevator. Check #11824 Jeff Boyer is for a Children's Summer Reading Club program. Check #11890 AFLAC is supplemental insurance paid for by employees. Check #11791 American Museum of Natural History is for museum pass vouchers. Motions to approve Check Warrant April 10, 2019 through May 10, 2019 and Check Warrant May 11, 2019 through May 14, 2019 tabled until the next meeting.
3. Motions to accept Resolutions tabled until the next meeting.

VII. DIRECTOR'S REPORT

Motion to approve at the next meeting.

VIII. COMMITTEE REPORTS

Personnel

Motions to approve at the next meeting.

Policy

Nothing to report.

Building & Grounds

Nothing to report.

Budget

Nothing to report.

IX. OLD BUSINESS

Nothing at this time.

X. NEW BUSINESS

Nothing at this time.

XI. ADJOURNMENT

Mr. Balban moved to adjourn the meeting at 7:45 pm. Ms. Burgos Crannage seconded.
Vote unanimous.

Next regular scheduled meeting Tuesday, June 11, 2019, 7:30 p.m. at the Main Library.

Submitted by: Cheryl Fellner, Clerk to the Board